

## **AGENDA**

### **New Salem Open Space and Recreation Plan Update Project**

**Monday, September 25<sup>th</sup>**

**6:00pm – 7:00pm**

***Meeting held virtually via Zoom***

**Join via weblink:**

<https://us02web.zoom.us/j/88071227750?pwd=Rkh2SzVXOThlTkIYKzJ6L1ZZYWZzUT09>

**Join via phone: +1 646 931 3860, Meeting ID: 880 7122 7750, Passcode: 743318**

- I. Welcome & Introductions
  - a. Welcome our new member!
2. Survey
  - a. Final review
    - i. Reviewed Zara's document and others comments
  - b. Survey Distribution
    - i. Method
      1. Adam's Direct mailing
      2. Post cards delivered to all mailing addresses
      3. Create a few flyer sized version of postcard
      4. Print extra postcards to be delivered out on Halloween
    - ii. Dates
      1. October 16<sup>th</sup> distribution
      2. Out for 3 weeks (close on November 7<sup>th</sup>)
      3. Last push for survey distribution from firefighters at Halloween event
    - iii. Cost
      1. Around \$500
    - iv. Locations to hang up post cards
      1. Library
      2. General Store
      3. School
    - v. Volunteers to hang up post cards/flyers
      1. Delegate to committee members

### 3. Next Steps

- a. 3 months
  - i. Compile survey results
  - ii. Summary report
  - iii. Start draft sections 3 & 4 and required maps
- b. January/February committee reviews materials
- c. Scheduling future meetings
  - i. Nov 20<sup>th</sup>
  - ii. Dec 18<sup>th</sup>

### 4. Close Meeting

Attendees: Heidi Bohn, Josh Rapp, Bill Laffly, Zara Dowling, Claire McGinnis