

New Salem Historical Commission

Minutes of Meeting

October 25, 2022

Call to order: 6:40 PM

Present: Brian Casey, Mike Dupont, Kay Leonard, and Polly Johnston

1. Brian opened the meeting with all members asked to review and vote on accepting last month's minutes. It was noted to change #3 to read "with Roy Brown from Roy S. Architects." So moved, minutes passed 1st Kay Leonard, 2nd Brian Casey - unanimous vote.
2. Discussion followed with Brian asking for a copy of minutes to go to town coordination, Kathy Neal. Need to find out if she wants a hand copy or electronically sent.
3. Discussed the best night to meet. It seems that Mondays are best for members.
Set future meeting dates:
 - Nov 14th
 - Dec 12th
 - Jan 9th
 - Feb 13th - Will be a zoom meeting
 - March 20th
4. Brian will generate each agenda and will send it to Kathy Neal 48 hrs before each meeting. Brian requested that members email possible agenda items to him. Brian also notes that all future mail for the commission be sent to

19 S. Main St.
New Salem Ma 01355
5. Treasurer's Report:
Brian informed members of his ongoing attempts to receive data on Historical Commission funding.
6. Discussion followed on the importance of locating Historical Commission papers and memorabilia. Polly brought up the need for collating the materials and researching where best to store them. This will need to be an ongoing project. It was suggested to ask past board members to help locate materials.

7. Discussion on goals for the commission:
 - a. Make recommendations for maintenance of the Old Academy Building and send them to the Board of Trustees of OAB
 - b. Mike will contact Roy Brown (Architect) to see if he is still interested in doing a report on OAB's condition.
 - c. Discussed possible meetings this year with other local historical boards to spark new ideas and possible collaboration.
 - d. The plaque project was discussed and agreed on researching product, price, design, and possible funding sources. It was discussed that this might be a possible early project for this upcoming year, whereas doing a public tour of historic building should wait. Brian will look for Carolyn Choinard's maps of New Salem buildings.

Meeting Adjourned: 8:30 pm