

## New Salem Select Board Meeting

Minutes of June 26, 2023

Select Board members present: Sue Cloutier (SC), Zara Dowling (ZD)

**SC noted that a police officer has suggested developing a bylaw regarding night activities on roads and other public places in New Salem.** The suggestion was prompted by partying that has been occurring on Branch Bridge Road, but would apply to all town streets. The Select Board determined that such a bylaw would be a useful way to authorize New Salem police to stop a disruptive activity before it rises to the level of an arrestable offense.

**ACTION:** To begin this process, ZD will ask the police chief if there are any other towns' bylaws he would suggest as a basis for New Salem's.

**During the public comment period,** Stacey Senflug (S Main St) reiterated her comment from the previous Select Board meeting that she would like to have town streets cleaned as soon as possible, noting that some storm drains in town are completely blocked by dirt and debris. The Select Board discussed the usefulness of a regular schedule for this and other Highway Department tasks.

**ACTION:** SC will contact the Highway Department to see where the street cleaning issue stands and help to resolve it.

**VOTE:** ZD motioned to approve a one-day liquor license for the 1794 Meetinghouse for July 29, 2023. SC seconded. Passed unanimously.

**The Select Board discussed approving new terms for town employees and committee members.** The board noticed several issues with the approval paperwork they received. In some cases names and/or term expiration dates were not properly recorded. The board decided to proceed with the approvals of the correctly-filled forms at this meeting and return to the remaining ones in the future once they have been corrected. The following positions were read for approval:

Jacob Cooley, Superintendent of Streets  
Jacob Cooley, Tree Warden  
Merrick O'Connell, Town Counsel  
Larry Ramsdell, Building Custodian  
Calvin Layton, Deputy Tree Warden  
Andrew Maurer, Select Board Clerk  
Jen Potee, Public Health Nurse  
Charles Brooks, Full Time Police Officer  
Joseph Cuneo, Forest Warden  
Joseph Cuneo, Fire Chief

Joseph Cuneo, Emergency Management Coordinator  
Stacy Senflug, Ethics Commission Liaison  
Keith Colturi, Wire Inspector  
Bruce Whittier, Alternate Plumbing Inspector  
Phil Delorey, Building Inspector  
Roland Jean, Assistant Building Inspector  
Dan Joly, Gas Inspector  
Dan Joly, Plumbing Inspector  
Jajob Voelker, Assistant Treasurer  
Gabriel Voelker I, Town Treasurer  
Josh Rapp, Open Space Planning Committee  
Sarah Kohler, Open Space Planning Committee  
Zara Dowling, Conde, Open Space Planning Committee

**VOTE:** SC moved to approve the above-named individuals for their specific duties through the terms of their appointments. ZD seconded. Passed unanimously.

**The Select Board discussed the draft public comment policy and made several edits.**

**VOTE:** ZD motioned to accept the draft public comment policy as amended. SC seconded. Passed unanimously.

**ATTACHMENT:** Select Board meeting public comment policy

**ACTION:** ZD will send a clean copy of the public comment policy to all Select Board members.

**The Select Board discussed the need for minutes to be distributed by the Monday following the meeting.**

**The Select Board discussed ZD's edits to the minutes of June 12, 2023.**

**VOTE:** SC motioned to accept the June 12, 2023 minutes as amended. ZD seconded. Passed unanimously.

**The Select Board discussed ZD's edits to the minutes of May 15, 2023.**

**VOTE:** SC motioned to accept the May 15, 2023 minutes as amended. ZD seconded. Passed unanimously.

**ACTION:** A discussion of planning for long-term goals will be added to the next Select Board meeting agenda.

**SC moved to close the meeting.** ZD seconded. Passed unanimously.

Respectfully submitted,

Andrew Mauer