

## 02/21/24 Planning Board Regular Meeting Minutes

### Attendees:

Planning Board: David Cramer, Steve Blinder, Heidi Bohn, Sue Apteker, Sarah Kohler, Brian Uphold

Guests: none

- 1) Meeting called to order at 7:22 PM by Sarah Kohler.
- 2) Conditions for the 423 Daniel Shays Highway special permit were agreed to with one amendment. David moved to grant the special permit, second by Heidi. Brian voted as an associate member in place of Sue, and motion passed unanimously.
- 3) David read the minutes from the 02/07/04 meeting. Motion to approve the minutes by Heidi, seconded by David. Passed unanimously by those present on 02/07/24.
- 4) Special permit application for converting a 1-family house to a 2-family house at 35 Shutesbury Road was reviewed for completeness. Photos were presented to show the size of the house and other features relevant to where the house would be divided. Heidi moves that we deem the application complete, second by Sue. Passed unanimously.
- 5) No developments with modifying solar bylaws.
- 6) Due to advertising cost increases, we may need to increase our special permit fee from \$150. Given that our last advertising charge was \$156, Brian suggested we raise the fee to \$175. David noted that the size, and therefore the cost, of an ad is not always the same. Steve moved that we raise the fee to \$175, second by Sue. Passed unanimously.
- 7) Mail: no mail needing action.
- 8) Treasurer: \$150 fee received for special permit at 35 Shutesbury Road.
- 9) Next regular meeting 03/06/24.
- 10) Public Hearing for 35 Shutesbury Road would be 03/13/24
- 11) Motion to adjourn at 8:04 by Steve, second by Dave. Passed unanimously.