

Town of New Salem

Highway Department Laborer/Driver Position

The Town of New Salem is seeking 1-2 full-time, 40 hour Laborers/Drivers for the Highway Department.

The Laborer is responsible for the operation of a variety of construction maintenance equipment and performing manual labor activities as required by the Highway Department including road maintenance, signage, drainage repairs and other related areas. Position requires operation of town-owned vehicles such as pickup trucks, backhoes, dump trucks, salt spreaders, snow plows, etc. as needed.

Duties and Responsibilities:

Assists in pipe laying, road patching, and performing manual work required when digging and backfilling excavations. Performs manual work in connection with snow and ice control programs with verifiable snowplowing and sanding/salting work experience. Considerable knowledge of departmental field operations. Ability to apply knowledge and experience to any highway departmental function.

Recommended Minimum Qualifications:

- Minimum high school diploma or GED or equivalent, as well as additional advanced technical training.
- Valid Massachusetts driver's license along with a CDL with Airbrake and 2B. Hoisting license is required.
- Applicant must also have a clean driving record, must pass a town provided physical and drug test prior to hiring, and must agree to random drug tests during employment. Ability to work with public is essential.
- Must hold and maintain a current and active Mass. DOT Medical card.
- Knowledge of Public Works operations, materials, methods and techniques relative to Highway department operations, and ability to apply such knowledge.
- Complete knowledge of field safety.
- Able to communicate effectively and efficiently, both verbally and in writing at all times. Ability to work effectively under time constraints to meet deadlines.

Physical Requirements

- Perform manual labor for long periods of time and drive heavy equipment for long periods of time, all of which may occur during all types of weather conditions.
- Employee is required to stand walk, sit and hear for extended periods. Employee is required to traverse uneven terrain.
- Specific vision abilities required include close, distance and peripheral vision and ability to adjust focus.
- Must be able to hear normal sounds, distinguish sound as voice patterns and communicate
- Frequently lifts supplies and equipment weighing 100 pounds.

Pay: Starting at \$27.00 per hour with benefits. Send resume and cover letter to: Kathy Neal, Town Coordinator at newsalemwendell@gmail.com or mail to 19 S. Main St. New Salem, MA 01355.